

## **ARCA SAFEGUARDING POLICY**

This policy outlines the safeguarding responsibilities of all staff working for or on behalf of ARCA.

Safeguarding refers to protecting vulnerable individuals from abuse, neglect or harm. Vulnerable individuals include children, young people under 18, and adults who may be at risk.

ARCA has a legal and moral obligation to ensure the safety of young people and vulnerable adults. All ARCA staff are responsible for reporting any concerns they may have over the welfare of young people or vulnerable adults, and for creating a safe and healthy environment by applying health and safety measures in accordance with the law and regulatory guidance.

Any suspected abuse, neglect or violations must be immediately reported through proper channels.

All ARCA staff must uphold organisation's values, and maintain appropriate boundaries and behaviours when interacting with vulnerable individuals.

Training and guidance will be provided to all staff as appropriate.

Any violation of safeguarding policies will result in disciplinary action.

By upholding safeguarding standards for all individuals who work for or on behalf of the association, ARCA demonstrates its commitment to protecting vulnerable individuals from harm.

A handwritten signature in blue ink, appearing to read "Steve Sadley".

Steve Sadley  
Chief Executive  
5th January 2024